



COVID-19 Safety Plan - board approved 17 March, 2021

Summer Stock Stage (SSS) and Eclipse are planning an entirely outdoor season in 2021 with five productions (four SSS and one Eclipse) over five summer weekends. Each production will encompass three weeks of rehearsals and performances from start to finish. **Performances** will be held in the Park at the Phoenix, an outdoor venue across the street from the Phoenix Theatre Cultural Centre (705 N. Illinois Street). Audience size will be determined following Marion County guidelines.

Rehearsals will be primarily held at the Phoenix Theatre Cultural Center with a limited number at Dance Kaleidoscope (1125 Brookside Avenue). Cast sizes will be smaller than normal (15-20 performers per cast) as will our camp for elementary age performers.

Day-to-day operations in the lead up to the season will continue to be online. Board meetings, artistic team collaborations, and other meetings will be held virtually until it is deemed safe to gather again in person. We anticipate board meetings will be able to resume in person this fall and artistic teams will meet with COVID-19 protocols beginning in May.

We are being very clear in our **expectations** for participants. Video and collateral materials promoting auditions set forth the expectation that cast members will refrain from participating in other activities during the three weeks they are with us. Appendix A is the script for the video promoting auditions for SSS high school participants.

Summer Stock Stage Safety Protocols:

- **implemented by SSS staff,**
- **and in accordance with venue protocols at Phoenix Theatre and Dance Kaleidoscope.**
- **This plan is based on the most current safety protocols. These will be reviewed and updated prior to the start of each production to reflect current health conditions and standards.**

Self-Screening - Summer Stock Stage will not be providing COVID tests but we do ask that performers and team members **self-screen** before each rehearsal following these guidelines:

- Temperature check - no temp over 100.4 allowed
- No sore throat
- No diarrhea, abdominal pain or vomiting
- No cough or shortness of breath
- No headache
- No loss of taste or smell

If a performer or team member is experiencing these symptoms, we ask that they **NOT** enter the facility, get a COVID test, and not return to rehearsals or performances until they are negative.

Masks - During rehearsals, the performers and artistic team will be masked. If a performer forgets his/her/their mask, there will be masks on hand. Outdoor mask breaks will be provided. We anticipate that performers will not need to be masked while on stage. Mask protocols for audiences attending performances will follow Marion County guidelines.

Social Distancing - Social distancing will be enforced as much as possible. We will limit number of people in rehearsals with staggered call times and provide adequate times between groups for air to clear. Building access is limited by the venues. For dance rehearsals, the floor at Dance Kaleidoscope is taped out in a 6' grid to maintain space. Stage and music rehearsals will be masked with 6' distancing as much as possibly. Entrances and exits will be separate.

Hand Sanitizer - Hand sanitizer will be a regular part of participants' routines. Hand sanitizer will be available in all rehearsal spaces and will be used before and after any instances where performers are making physical contact or touching props and sets.

Cleaning - All high touch surfaces will be cleaned before and after each cast rehearsal and camp session. This includes but is not limited to door handles, light switches, props, set pieces, chairs and pencils. Bathrooms will be sanitized between rehearsals.

Air Handling - see Appendix B - Phoenix Theatre and Dance Kaleidoscope ventilation information.

Signage - Hand washing instructions and reminders will be posted in the bathrooms. Other COVID-19 signage will be posted on outer doors and throughout facilities.

Pick up/Drop off - Only participants will be allowed in the building. Parents will be directed to specific drop off and pick up locations outside of rehearsal and performance spaces. Camp for younger students may follow a slightly different protocol.

Limited Personal Items - Participants must limit their belongings and only bring what is required for rehearsal or camp. Script, pencil that is clearly marked to be his/hers/theirs, rehearsal shoes, water bottle and snack are examples of belongings appropriate to rehearsal or camp. Participants will arrive ready to go - no changing in and out of gear.

Contract Tracing - Adult stage manager will monitor and log attendance in case of contact tracing need.

Musical Theater Specific - We will follow much of the American Guild of Music Artists “Return to Stage and Performing Arts Playbook.”

- Microphones will be used in performances by single individuals only and will be sterilized following each use.
- Costumes, wigs, make-up will be simplified so that performers are the typically only people touching their items
- There will be some touching in the choreography, rehearsed in masks, performed maskless.

Action Plan for a COVID-19 Exposure/Case:

1) Significant exposure outside of SSS

- Exposed person should isolate and not come to rehearsal in person until they receive a negative test 5 days after exposure. If a positive test, he/she/they will be unable to participate and will be replaced.

2) COVID-19 positive test

- Because of the short time frame, he/she/they will be unable to participate and will be replaced.

- The exposure risks to others in the cast will be assessed and if significant, a negative test will be required. Non-significant exposures can remain, but will be asked to closely monitor themselves.

- If multiple positive COVID-19 tests, productions may be canceled or delayed.

ALL DECISIONS SUBJECT TO CHANGE AT ANY TIME.

As with all group activities during a pandemic, there is a risk in participating. Parents of minors and adult participants will be provided with our protocols and asked to sign a waiver indicating their understanding of the risks.

We have many protocols in place; we would rather be over-prepared than under-prepared for the safety of our participants, staff and audience. It is our firm belief that even with these protocols in place, we can have an enriching and enjoyable season. These protocols may change as the situation necessitates, and we may need to adjust how we do things, but the health and safety of everyone involved with Summer Stock Stage is our number one priority. If you have any questions about these protocols, do not hesitate to email us at info@summerstockstage.com.

Appendix A

2021 Audition Video Script 2/24/2021

Emily: We feel very fortunate to be able to produce theater during this pandemic. We have partnered with the beautiful Phoenix theater where we will rehearse indoors and perform outdoors this summer.

We have chosen to do four Summer Stock Stage shows this season so that we can serve as many young artists as possible with small cohorted casts.

Isaiah: In order to successfully perform these shows we have placed COVID protocols in place for every aspect of the process. We will be wearing masks inside for rehearsals and removing them only when we move outdoors. A full list of COVID protocols can be found on our website. If you are uncomfortable with any of the protocols or unable to make Summer Stock Stage your priority during your time with us, we understand, and politely ask you to join us again once we are on the other side of this pandemic.

Emily: At our upcoming auditions, we will meet you masked in the lobby. We ask that you come in alone a few minutes before your scheduled 5 minute appointment. You will be greeted by our stage management team and measured for costumes before coming into the auditorium to sing. After going over the music with your accompanist, you may remove your mask to sing your sixteen measures.

If you are auditioning for Chicago you will then meet a choreographer and go over a very short dance combination. That's it.

Isaiah: We will send you an email after your first audition inviting you to a callback or letting you know that we don't have a role for you this summer. All callbacks are over zoom and each show has two different callback time options for you to choose from. We will not be able to cast you if you do not attend the callback.

Emily: We have shortened rehearsal periods for each show to just three weeks in order for our casts to limit activities outside of rehearsals. If you are exposed to COVID-19, it will put your participation in jeopardy. If you contract COVID-19, it will put the entire production in jeopardy. Please talk to your family and make sure that this is a commitment for you.

Isaiah: It's lots of work to produce theater, especially in a pandemic and we need to make sure that we are all putting each other's health and safety first

Emily: Despite the challenges, we are optimistic that we can produce great theater this summer and we hope that you will come play a part.



Mitigation Strategies

Ventilation and Filtration

Buildings can be the front line of defense against COVID, working within a layered system of strategies to reduce transmission. Improving the ventilation of buildings can reduce airborne transmission of COVID. The concentration of virus in indoor air can be reduced by:

- bringing more fresh outdoor air into the building (i.e., improving ventilation)
- filtering re-circulated air to remove airborne viral particles in the ductwork
- using portable air cleaners, or through more advanced air cleaning techniques such as the use of UVC light to inactivate viral particles.

Phoenix Theatre will operate HVAC systems at their maximum capacity until the pandemic is over. The following is a breakdown of the Phoenix Theatre HVAC system's maximum possible rates for:

- **ACH** - (Air Changes per Hour)
- **CFM** - [Cubic Feet of air per Minute (CFM)x60]/Volume

ROOM	RTU	VOLUME	Max CFM	Max ACH
Russell Theatre	RTU-1 1 LGH120H4M PKGGE/10TON/CONFIGURABLE	30,000	6,191	12.3 **
Office, Green, Cost, Kitchen	RTU-2 1 LGH180H4M PKGGE/15TON/CONFIGURABLE	42,528	7,087	10
Fonseca Stage	RTU-3 1 LGH048H4E PKGGE/4TON/CONFIGURABLE	40,000	2,000	3 **
Scene Shop	RTU-4 1 LGH060H4E PKGGE/5TON/CONFIGURABLE	18,274	2,100	6.9
Christel DeHaan Grand Lobby	RTU-5 1 LGH120H4 PKGGE/10TON/CONFIGURABLE	30,000	5,715	11.4
Bathrooms, Dressing Rooms	RTU-6 1 LGH072H4B PKGGE/6TON/CONFIGURABLE	10,000	3,477	20
Basile Theatre	RTU-7 1 LGH092H4M PKGGE/7.5TON/CONFIGURABLE	29,304	4,347	8.9
Rehearsal Room East, Odyssey Room	RTU-8 1 LGH120H4M PKGGE/10TON/CONFIGURABLE	35,000	5,334	9.1 **
Rehearsal Room West	RTU-9 1 LGH072H4B PKGGE/6TON/CONFIGURABLE	13,650	3,477	15.2 **
** Below are the combined max outputs for RTUs in rehearsal and performance spaces.				
Combined Rehearsal Rooms + Odyssey Room	RTU-8 and RTU-9	48,650	8,811	10.8

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Dance Kaleidoscope Ventilation Information

MERRVS - 13 filters installed in HVAC units (replaced annually).

Second Studio – SSS Rehearsal Space has 6.8 air changes an hour.